

**KING CREEK WATER SUPPLY CORPORATION  
BOARD OF DIRECTORS MEETING MINUTES**

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Date: March 19, 2024/Time: 6:30pm-7:49pm/Location: 148 CR 1605, Clifton, TX 76634  
(Kenneth's house)/Dial in: (978)990-5064, Acct Code: 1408755#/Join Online:

<https://joinfreeconferencecall/kingcreekwsc>

Meeting called by: Kenneth Eubanks

Attendees: Kenneth Eubanks, Pres., Pam Kellan,

Type of Meeting: Monthly Meeting

Sec., Bruce Roebuck, Shauna Latham, Ron White

Facilitator: Kenneth Eubanks

Unable to Attend: Craig Hoffman, VP

Note Taker: Kenneth Eubanks

Guest/VIP: None

Timekeeper: Kenneth Eubanks

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Meeting called to order: 6:30 pm

**AGENDA TOPICS:**

1. Public Address: (5 minutes).....None  
2. Secretary's Report (5 minutes).....Kenneth/Pam

Ron motioned to accept the February meeting minutes as presented. Bruce 2<sup>nd</sup>. Motion passed.

Discussion: None

Kenneth presented several KCWSC's Correspondence received:

1). The Heart of Texas Council of Governments announced a public hearing in Waco concerning the Community Development Block Grant prioritization. Kenneth is planning on attending the hearing either in person or possibly virtually, to raise protest to Bosque County's projects when the county will not support the water systems in getting the grant money. Kenneth read off 15 projects that Bosque County would be presenting for priority in funding. The Board members supported his plan to attend. Pam suggested something be placed in the local papers raising awareness to the county's lack of support. No specific actions were taken.

2). Regional Sherwin-Williams water infrastructure business development had contacted Kenneth. Kenneth met Jason at the January TRWA meeting in Copperas Cove.

Kenneth had discussed about what the best paint was to repair the flaking paint on the fiber glass storage tank. Jason recommended to lightly sand off any peeling paint, then apply two-three coats of latex acrylic paint.

3). TRWA had sent a ballot changing their bylaws on date of the membership dues. Kenneth and Pam explained that their current due date has caused confusion within KCWSC. The Board agreed with the proposed bylaw change and instructed Kenneth to complete the ballot and send it back.

3. Treasurer's Report (10 minutes).....Kenneth  
Kenneth informed there was not a financial report prepared for February. He attempted to input the data in QuickBooks, but decided that the risk of corrupting the database was too great. Kenneth and Pam had reviewed the bank statements and found nothing out of line. Kenneth presented an invoice for printing. Pam motioned to accept the reimbursement of \$10.60. Shauna 2<sup>nd</sup>. Motion passed.

Discussion: None

**New Business:**

1. Resignation of Treasurer

Kenneth informed the Board of a text message exchange he had with Robin Hamilton regarding the completion of getting the February Treasurer Report. Robin resigned. This is her busiest time of year and due to a lot of illness decided that it was best that she resign. The Board accepted her resignation.

**2. Contract Services needed**

**Electrical-Kenneth contacted Kettler Kilowat out of Clifton. Mr. Kettler was interested providing repair services when needed.**

**Plumbing-Kenneth had spoken with Black Oak Plumbing out of Laguna Park and they were interested, but when Kenneth contacted them for service, he was unable to get in touch with them. After two meetings failed, with a “no show”, Kenneth cancelled their service. He did get in touch with Rock Solid Plumbing out of Whitney. He has scheduled a repair with them. Most of the local plumbers do not want to commit to after hour emergency services.**

**Bookkeeping-Board discussed the need for a professional bookkeeper. Kenneth and Pam will reach out to local CPA offices to get information on their services**

**3. System Maintenance Needed**

**Painting the Storage Tank-Tank to be painted with Sherwin-Williams “Superpaint Exterior 100% Acrylic” as recommended by Jason. The Board agreed the work should be done by a professional. Ron stated that a commercial/industrial painter be hired, not just a “house” painter. Board agreed. Kenneth will get in touch with local Sherwin-Williams for any painter recommendations.**

**4. Well house driveway**

**Regrading of driveway to well house. Kenneth proposed that we ask the neighbors on either side to help with pay for regrading, as they both use it for access to their property. Kenneth suggested he propose, KCWSC pay half and the other half be split between the two property owners (Pepperling and Villarreal). Board agreed.**

**5. Annual Meeting Planning**

**A. Pam reported no applications received from members for the Board, except for Kenneth, Pam and Ron, whose terms are expiring. Pam informed the Board, that one member hand carried the blank application to her stating “just didn’t have the time”. Kenneth read the “Resolution on uncontested seats” and therefore filed without an election. Resolution was voted on and passed.**

**B. Kenneth will work on the meeting agenda and membership packets**

**C. Board discussed location for the meeting and agreed to plan on holding at the well site. Discussion on food was to keep Rockin K & C BBQ as caterer, due to being convenient. Pam will order food and check around for a canopy for the meeting. Ron agreed to be the emergency location, if needed, as long as we notified him in plenty of time.**

**OLD BUSINESS**

**1. Update on selling KCWSC**

**A. Kenneth informed the Board on the latest update from Drew, our Lawyer, that there is no legal issue with a Non-Profit selling to a For-Profit company. The outline provided by the TRWA is a good model to follow.**

**B. Kenneth had reached out to SWWC. They are interested, but require a corporate approval for purchasing a system as small as ours. Randy Young with SWWC, has submitted for their approval and waiting on answer. SWWC again requested a “Right of First Refusal”. After consulting with our Lawyer, Kenneth requested SWWC to write one up to be reviewed by our Lawyer.**

**2. Update on LCRR**

**A. Kenneth informed the Board that Lead & Copper Rule inventory had been completed. TCEQ form filled out and maps prepared. The form would not be submitted to TCEQ until**

after Annual Meeting due to time limitations and some improvement work scheduled within the system that could change the inventory.

**3. Operational Status**

- A. Check valves are schedule to be replaced later in the week (March 20-22)
- B. Meter Replacements (Accounts #41 & #50)-these two meters were replaced due to inaccuracy
- C. Curb Stops and Meter Box replacements-all work has been completed with the exception of two curb stops, which the service line presented too great of risk of breaking. David has requested KCWSC to get the opinion of a plumber and an estimate to replace the service line.
- D. Well status-GPM is holding steady but still in Stage 1 drought restriction

**4. Director's Report-no issues**

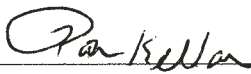
**CLOSED SESSION BUSINESS**

None

**TAKE ACTION**

Shauna motioned to adjourn. Pam 2<sup>nd</sup>. Motion passed

Discussion: None

	
<u>Kenneth Eubanks, Pres.</u>	<u>Pam Kellan, Sec.</u>
<u>4-19-24<sup>16</sup></u>	<u>4-16-24</u>
Date	Date