

**KING CREEK WATER SUPPLY COPORATION  
BOARD OF DIRECTORS MEETING MINUTES**

---

Date: July 12, 2022/Time: @6:33pm-7:54pm/Location: 148 CR 1605 Clifton, TX, 76634  
(Kenneth Eubanks Home)/Dial In: (978-990-5064) Access Code:1408755#/Join online:  
<https://join.freeconferencecall.com/kingcreekwsc>

---

Meeting called by: Kenneth Eubanks	Attendees: Kenneth Eubanks, Pres.; Craig Hoffman, VP; Pam Kellan, Secretary; Robin Hamilton, Treas, Ron White, and Bruce Roebuck
Type of Meeting: Monthly Meeting	
Facilitator: Kenneth Eubanks	
Note Taker: Kenneth Eubanks	
Timekeeper: Kenneth Eubanks	Unable to Attend: Shauna Latham

---

**AGENDA TOPICS:**

1. **Public Address: (15 minutes).....VIPs/Members  
None**
2. **Secretary's Report: (5 minutes).....Pam Kellan**
  - A. **June Meeting Minutes-Ron motioned to accept the June 14, 2022 minutes as presented to the Board. Craig 2<sup>nd</sup>. Motion passed.**  
**Discussions: President and Secretary will sign the minutes and will be scanned to website.**
3. **Treasurer's Report (10 minutes).....Robin Hamilton**
  - A. **June Treasurer Report-Pam motioned to accept the June Treasurer's Report as presented to the Board. Craig 2<sup>nd</sup>. Motion passed**  
**Discussion: Kenneth pointed out that the Base Commerce fee was out of line with the normal charge (payclix bank fee) and needs to be investigated. Pam will investigate. Robin asked if the Capital Improvement Category was the correct place to allocate the earnest money written for the purchase of new property. It was agreed upon.**

**New Business: (30 minutes).....Kenneth Eubanks**

1. **Broadband Letter-Craig motioned to approve the letter from the KCWSC Board of Directors to the Bosque County Commissioners in support of a broadband council, as requested by Tom Schenck (member) at the June 14<sup>th</sup> meeting. Bruce 2<sup>nd</sup>. Motion passed.**  
**Discussion: None**
2. **CSWR Meeting-Kenneth reminded the Board of the meeting with CSWR on July 26<sup>th</sup> at 10 am. Kenneth will inform the Board as specifics are available.**
3. **Operation Status-Kenneth informed the Board that the booster pump control system was not functioning as it should be alternating the booster pumps each run. Kenneth suggested that the Management Committee look into installing hour meters on the equipment to help detect issues with the equipment and to have a more precise measure to replace equipment other than years in service.**
4. **Water Restrictions-Kenneth addressed the need to enact Stage 1 water restrictions per KCWSC Drought Contingency Plan. Craig motioned to approve. Ron 2<sup>nd</sup>. Motion passed.**  
**Discussion: Kenneth presented the data from the past 3 weeks for the well's**

output. The GPM has dropped well within the criteria of Stage 1 and is close to Stage 2. Kenneth informed the Board that one night the water usage was greater than the well was delivering and that the storage level was falling even though the well was pumping. The storage capacity and relatively short demand period kept the system from running low or shutting down. Monitoring will continue. Notification of restrictions will be sent by website alert, email, USPS and signage into the neighborhood. Kenneth will notify David Posten for TCEQ filing. Pam motioned to amend the previous motion to implement the restrictions as of Monday, July 18<sup>th</sup>. Kenneth 2<sup>nd</sup>. Motion passed.

Discussion: None

Kenneth motioned to revise the Drought Contingency Plan's time restrictions for Stage 1 from 10pm-5am to 8pm-12am and 4am-9am. Robin 2<sup>nd</sup>. Motion passed.

Discussion: Robin informed the Board that several elderly members were at danger being out that late in the night and the restriction would have more success if the hours were earlier. Kenneth pointed out that the restrictions were not suppose to be convenient and the Board would have to balance the needs of domestic use versus the non-essential use for irrigation. Kenneth will update our Drought Contingency Plan and notify David Posten.

**OLD BUSINESS (25 minutes).....Kenneth Eubanks**

1. Engineering/Grant Status-Kenneth briefed the Board on a meeting he had with Communities Unlimited and Phil Elledge (Engineer), concerning the follow up income survey to the USDA's income assessment of the membership. In this meeting, CU proposed seeking a loan to cover the engineering study instead of working that into the USDA grant. Craig motioned to hold off on pursuing a loan for the engineering until after the Board's meeting with CSWR on the 26<sup>th</sup>. Bruce 2<sup>nd</sup>. Motion passed.
2. Senate Bill 3 Emergency Preparedness Plan – no update
3. Property Acquisition for future expansion needs-Kenneth briefed the Board on the status and activities with the property acquisition. The survey is complete, the Pepperling's loan company is working with them and KCWSC to clear the land for the sale. Bosque Cen-Tex Title has the contract with the earnest money check and has started working on the transaction for closing.
4. KCWSC Public Notification Billboard-Kenneth spoke to the property owner of the lot at the corner of CR1600 and PR1600 about access to place a new KCWSC public bulletin board along the fence. Owner denied any use of their lot. Craig stated that this would push the location back into the county ROW and we would need to reinstate the conversation with the County Commissioner. Kenneth suggested that we see where the meeting with CSWR leads before investing time and money into the bulletin board project.

**CLOSED SESSION BUSINESS (5 minutes).....Kenneth Eubanks**

No closed session

**TAKE ACTION:**

1. Review motions and action items from Minutes
2. Adjourned-Craig motioned to adjourn. Bruce 2<sup>nd</sup>. Motion passed

Discussion: None

Pam Kellan  
**Pam Kellan-Secretary**

8-9-22  
**Date**

Kenneth Eubanks  
**Kenneth Eubanks-President**

8-9-22  
**Date**