

**KING CREEK WATER SUPPLY CORPORATION
BOARD OF DIRECTORS MEETING MINUTES**

Date: June 14, 2022/Time: @6:45pm-7:57pm/Location: 148 CR 1605, Clifton, TX 76634, Kenneth Eubanks Home/Dial In: (978-990-5064) Access Code: 1408755#/Join online: <https://join.freeconferencecall.com/kingcreekwsc>

Meeting called by: Kenneth Eubanks	Attendees: Kenneth Eubanks, Pres.;; Pam Kellan, Secretary; Robin Hamilton, Treasurer; Ron White and Bruce Roebuck
Type of Meeting: Monthly Meeting	Unable to Attend: Craig Hoffman, VP and Shauna Latham
Facilitator: Kenneth Eubanks	Member/VIP: Tom Schenck
Note Taker: Kenneth Eubanks	
Timekeeper: Kenneth Eubanks	

AGENDA TOPICS:

- 1. Public Address: (15 minutes).....Member/VIP**
Tom Schenck, KCWSC Member, briefed the Board on the development of a Bosque County Broadband Internet Committee and asked the Board to consider writing a letter of support to the County. Tom will provide the Board with an example letter for Board to review at next meeting.
- 2. Secretary's Minutes: (5 minutes)..... By Pam Browning**
 - A. April Minutes-Ron motioned to accept the revised April 2022 minutes as presented to the Board. Pam K. 2nd. Motion passed.**
Discussion: Pam K. will sign minutes and a scanned copy will be sent to Kenneth to post on website.
 - B. May Special Board Meeting Minutes-Pam K. motioned to accept the minutes as presented to the Board. Robin 2nd. Motion passed**
Discussion: None
- 3. Treasurer's Reports (10 minutes).....Robin Hamilton**
 - A. Ron motioned to accept the April Treasurer's Report as presented to the Board. Pam 2nd. Motion passed.**
Discussion: Kenneth will update the P&L spreadsheet and provide to Robin to categorize The Quickbook entries.
 - B. Bruce motioned to accept the May Treasurer's Report as presented to the Board. Robin 2nd. Motion passed.**
Discussion: None
 - C. Kenneth motioned to add Pam K. to the bank access replacing Craig H. with the other names remaining (Robin and Kenneth). Bruce 2nd. Motion passed.**
Discussion: None

NEW BUSINESS: (30 Minutes).....Kenneth Eubanks

- 1. Board Collaboration: Robin and Pam have established a working partnership between the Office of the Secretary (Pam) and the Office of Treasurer (Robin). The Treasurer's email will be added to Pam's computer so that she can organize and manage the record keeping.**
- 2. Management Committee: Kenneth explained why this committee was formed. The committee is to work business noncritical issues without having to bring the entire Board together or postpone actions until the next board meeting. The committee will report to the Board and keep the Board informed of actions at every meeting. Kenneth motioned to appoint Ron White, Bruce Roebuck and keep Kenneth on the committee. Ron 2nd. Motion**

passed. Board volunteers accepted.

- 3. **Electrical Upgrade:** Kenneth briefed the Board on the meeting with United Cooperative Services regarding upgrading the service voltage to the plant. To date, United has not provided an estimate for the upgrade. While it is possible, it might not be the right option considering that 3-Phase electricity is required, the upgrading of voltage will not provide 3-Phase.

Discussion: Kenneth recommended that no further action be taken on upgrade and it be removed from future agendas.

- 4. Kenneth asked the Board for dates that would be acceptable for all to meet with CSWR-Texas concerning their interest in purchasing KCWSC. Kenneth will send CSWR website link to Board for review.

OLD BUSINESS: (25 Minutes).....Kenneth Eubanks

- 1. **Senate Bill 3 Emergency Preparedness Plan:** Kenneth briefed the Board on the latest correspondence from TCEQ concerning the financial waiver. The request for the waiver has passed through the initial review and peer review, and is now at the Management level for final review. Official notification will be made by mail.
- 2. **Garbage:** Kenneth recommended to remove this from future agendas, since it does not involve or support the core objective of KCWSC.
- 3. **Property Acquisition for future expansion needs:** Kenneth passed the draft contract to be submitted to the Pepperlings, owner of 105 CR 1605 around for Board review. The Board approved the contract and it will be finalized and submitted for their signatures. The survey is scheduled for June 24th. Closing will be scheduled In August at Bosque Cen-Tex Title in Meridian. Bosque Cen-Tex requires proof of Officers filed with the Secretary of State (503c form) and Board meeting minutes.
- 4. **KCWSC Public Notification Billboard:** No actions have been taken. The item will remain on the agenda for a few more meetings and then be removed if no action has been taken to define the size, location, county permission and requirements.

CLOSED SESSION BUSINESS: (5 Minutes).....Kenneth Eubanks
None

TAKE ACTION:

- 1. Review motions and action items for Minutes

MEETING ADJOURNED:

Pam motioned to adjourn meeting. Robin 2nd. Motion passed.

Discussion: None



 Kenneth Eubanks, President

7-12-22
 Date



 Pam Kellan, Secretary

7-12-22
 Date