

**KING CREEK WATER SUPPLY CORPORATION
BOARD OF DIRECTORS MEETING MINUTES**

**Date: November 14, 2023/Time: 6:30pm-7:30pm/Location: 148 CR 1605, Clifton, TX 76634
(Kenneth's home)/Dial In: (978) 990-5064, Acct Code: 1408755#/Join online:**

<https://joinfreeconferencecall/kingcreekwsc>

Meeting called by: Kenneth Eubanks	Attendees: Kenneth Eubanks, Pres.; Robin Hamilton,
Type of Meeting: Monthly Meeting	Treas.; Pam Kellan, Sec.; Bruce Roebuck
Facilitator: Kenneth Eubanks	Unable to attend: Craig Hoffman, VP; Shauna
Note Taker: Kenneth Eubanks	Latham, Ron White
Timekeeper: Kenneth Eubanks	Guest/VIP's: None

Meeting called to order: 6:30 pm

AGENDA TOPICS

- 1. Public address (15 minutes).....None**
- 2. Secretary's Report (5 minutes).....Pam/Kenneth**
Kenneth motioned to accept the September 13, 2023 minutes as presented. Bruce 2nd.
Motion passed.
Discussion: None
Kenneth reviewed mail received. He also presented his damaged KCWSC letter as delivered by the USPS. The letter had been severely damaged but the delivery address was still legible. USPS placed the letter in a plastic sleeve with an "apology statement". The letter was marked as received "in damaged condition" at the Ft. Worth distribution center.
- 3. Treasurer's Report (10 minutes).....Robin/Kenneth**
Bruce moved to accept the September Treasurer's Report. Pam 2nd. Motion passed.
Discussion: None
Pam moved to accept the October Treasurer's Report. Bruce 2nd. Motion passed.
Discussion: Robin asked about the three charges KCWSC gets from Payclix billing. Kenneth explained the separations are: 1). Credit Card processing 2). Electronic check/draft processing and 3). Monthly Payclix web hosting fee.

NEW BUSINESS

- 4. A. The Board authorized the mailing of a letter to members explaining how "Tampering with Water Meter" is defined in KCWSC Tariff and State Penal Code. This letter explains the penalties that could be incurred as a result of meter tampering by members. Letter will be mailed immediately. Pam suggested that the print shop mark the front of the envelope with a text to signify the importance.**
Discussion: Board authorized enforcement of any penalties of this tampering as our Tariff and our Service Agreement outline the penalties backed by the State Water and Penal Codes.
B. Kenneth addressed the \$4000 retainer required by Drew Miller with KempSmith Law, LLC, who KCWSC is requesting to be our representative with sell.
Pam motioned to approve the payment of retainer. Bruce 2nd. Motion passed.
Discussion: Kenneth explained that the first law firm authorized by the Board at September 13, 2023 discovered a conflict of interest with one of the potential buyers (SWWC) and could not represent KCWSC in good faith. This is the reason for changing law firms.

OLD BUSINESS

- 5. A. LCRR update: Kenneth informed Board of a conference call that he and Pam listened to regarding replacement of water lines from service meter to house lines and its impact on system and members.**
Discussion: Board authorized the printing and mailing of letter explaining the LCRR and the required completed survey from each member. Board agreed that a stamped return

envelope be provided with mailing. Kenneth suggested that this letter be mailed out with a target date of first week of December due to mailing out "Tampering" letter first.

B. Board agreed to hold off on meter replacement pending the sale of KCWSC.

Discussion: Kenneth presented an equipment estimate from Atlas Utility Supply out of Fort Worth for Badger AMI solution. Kenneth will let Atlas Utility know by email of Board decision, but will retain their information for future reference.

C. GPM-Kenneth reported that the GPM was holding at 33.7, which is still in Stage 1 restriction criteria and that Middle Trinity Water Conservation District should have one more well check this year.

D. Usage of new land acquired by well-Pam suggested that maybe the lot could be transformed for use as a meeting area with an awning or cover constructed. Kenneth explained the lot was sloping and concrete would potentially limit or impede future use. The area could be graded and gravel laid so that a temporary canopy could be used for meeting. Holding the meeting at the well would give everyone a chance to see the actual water production system and highlight our needs.

CLOSED SESSION BUSINESS

1. None

TAKE ACTION

1. Pam motioned to adjourn meeting at 7:30 pm. Robin 2nd. Motion passed

 1-23
Kenneth Eubanks-President Date

 1-23-2024
Pam Kellan-Secretary Date