

**KING CREEK WATER SUPPLY CORPORATION
BOARD OF DIRECTORS MEETING MINUTES**

Date: April 10, 2023/**Time:** 6:30 pm-8:00 pm/**Location:** 148 CR 1605, Clifton, TX 76634
(Kenneth Eubanks home)/Dial In: (978)990-5064, **Access Code:** 1408755#/ **Join**
Online: <https://joinfreeconferencecall.com/kingcreekwsc>

Meeting called by: Kenneth Eubanks	Attendees: Kenneth Eubanks, Pres.; Craig Hoffman, VP; Pam Kellan, Sec., Bruce Roebuck, Ron White, Shauna Latham
Type of Meeting: Monthly Meeting	Unable to Attend: Robin Hamilton, Treas.
Facilitator: Kenneth Eubanks	Guest/VIPS: None
Note Taker: Kenneth Eubanks	
Timekeeper: Kenneth Eubanks	

AGENDA TOPICS

1. **Public Address (15 minutes)**VIPS/Members
None
2. **Secretary’s Report (5 minutes)**.....Pam
 - A. Ron motioned to accept the March regular board meeting minutes. Bruce 2nd. Motion passed.
Discussion: None
 - B. Craig motioned to accept the March “Special” board meeting minutes. Bruce 2nd. Motion passed.
Discussion: None
3. **Treasurer’s Report (10 minutes)**.....Robin
 - A. Kenneth presented the report in lieu of Robin’s absence. Kenneth motioned to accept the March financial report. Craig 2nd. Motion passed.
Discussion: Kenneth motioned to accept with him questioning the \$30.69 Long Term Liability reflected on the report. He would discuss with Robin for clarification.
 - B. Kenneth presented to the Board an invoice of \$109. for printing and for mileage to TCEQ seminar that he had accumulated since the March board meeting. Craig motioned to accept payment to Kenneth. Bruce 2nd. Motion passed.
Discussion: None
4. **NEW BUSINESS: (30 minutes)**.....Kenneth
 - A. **Well/Pump Update:**
Kenneth briefed the Board on the meeting with David Posten and the service technician from Jurgenson Pump. They had determined the gurgling sound after the well shuts off is caused by a leaking check valve that is located down the well. This is common and does not impose an immediate issue given that our storage tank is filled from the top so there is no risk of draining the treated water in storage back down the well. There is a very slight risk to damage if the pump was to be powered on while the leakage was occurring and if the leakage was fast enough to cause the pump to spin backwards at a high rate of speed. Jurgenson was more concerned with the RONK Add-A-Phase, which is very hard on the pump and not efficient. It was suggested that KCWSC consider replacing the RONK with a Variable Frequency Drive commonly referred to as a “VFD”, which soft-starts the motor and is much more efficient. KCWSC is waiting for a quote from Jurgenson to replace the RONK with a VFD.
 - B. **Water Restriction Review:**
Kenneth briefed the Board on the recent well output. The GPM (gallons per minutes) has continued to slowly drop to an average of 31.7, which is below the Stage 2 restriction

trigger. Kenneth recommended that the water restrictions be raised from Stage 1 to Stage 2. The Board agreed. Kenneth presented the graphic from Stage 2 to Stage 3 yard signs along with the estimated cost of the signage, approximately \$30 each from Bosque Printing. The Board agreed to purchase 4. Craig suggested using door hangers for the notification to members/customers. Kenneth will check with David to see if that is sufficient and with Bosque Printing for options and costs.

C. TWDB Financial Conference:

Kenneth briefed the Board that he had received a direct invitation to attend a financial conference where there would be one-on-one assistance with completing their forms seeking funding. Board agreed that Kenneth should attend.

5. OLD BUSINESS: (25 minutes).....Kenneth

A. Lead & Copper Rule Revision (LCRR):

Kenneth informed the Board the he believes that KCWSC can save money and time if the LCRR inventory is accomplished at the same time the meters are being replaced. These additional costs could offset the 0% interest partial forgivable loan from the State of Texas. He will learn more at the TWDB Financial Conference. Kenneth presented his estimated scenario for an unforgivable loan of \$9800 over 15 years would be \$50 per month payment.

B. Capital Improvements:

- 1. Fence & Site work-Kenneth presented four fencing bids from contractors. Shauna moved to award the work to Barrera Fence for \$7200. Pam 2nd.

Motion passed:

Discussion: Kenneth stated the water lines must be located and debris removed from the site before the fence work could begin. Craig said he would work on seeing if the metal detector would work and try to locate lines.

2. Meter Replacement:

Bruce suggested that KCWSC send a "Letter of Intent" to Zenner Meter in an effort to hold their quoted price while we locate a contractor for replacement and LCRR.

3. Pump House:

No discussion

C. Annual Membership Meeting Planning:

Kenneth informed the Board, the notice had been sent to the printer and will be mailed out within the week. Pam stated that she was comfortable with the meeting agenda, as long as the other Board members would be there to support her, due to Kenneth having an out of country commitment that day. Pam verified food had been ordered.

6. CLOSED SESSION BUSINESS (5 minutes).....Kenneth

None

7. TAKE ACTION

A. Review motions and action items from Minutes-None

B. Adjourn Open Meeting

Shauna motioned to adjourn. Ron 2nd. Motion passed.



 Kenneth Eubanks-Pres



 Pam Kellan-Sec